



URBAN TABLE

Thank you for considering Urban Table as a potential charitable partner!

To submit a request for an in kind donation, please fill out the request form below. We must receive this completed form at least 4 weeks in advance of the event and all donations should be tax-deductible to be considered. Once your request is approved, we will contact you by email so please include a valid email address. Due to the high volume of requests received, we are unable to confirm the status of requests or receipt of requests by telephone. Although we will do our best to support you in your efforts to achieve a successful event, we may not be able to fulfill all of the donation requests. Please attach any additional information regarding the event/cause to be considered.

Organization Name: _____

Contact Name: _____

Contact Number: _____

Email Address: _____

501(c)3, Please provide your Tax ID Number: _____

Event Name: _____

Date of Event: _____ Estimated Number of Attendees: _____

Address of Event Venue: _____

Event Description:

What are the contributions from your event going towards?

Item you are requesting:

**All donation request forms must be completed in full or will not be considered*

Please email to info@urbantabletx.com